

DISCLOSURE

Please be advised that we and/or our agent HRPLUS, may obtain consumer reports and/or investigative consumer reports about you for employment purposes, including without limitation, for the purposes of evaluating you for employment, promotion, reassignment and retention as an employee, at any time prior to or during your employment and without giving you any additional notice. Pursuant to the Fair Credit Reporting Act (FCRA), consumer reports and/or investigative consumer reports (reference checks) may include, without limitation, information about your character, general reputation, personal characteristics and mode of living, whichever are applicable, as well as salary history, reason for termination, eligibility for rehire and any disciplinary actions taken against you. An investigative consumer report may involve personal interviews with sources, including without limitation, employers, supervisors, coworkers, clients, friends, associates and neighbors.

The FCRA provides you with the right to request from us, in writing within a reasonable amount of time, a disclosure of the nature and the scope of any investigative consumer report (reference check). The disclosure shall be made in writing and mailed, or otherwise delivered, to you no later than 5 days after the date on which your request is received or 5 days after the date on which the report was first requested, whichever is later. You may also request a "Summary of Your Consumer Rights under the FCRA" as prepared by the Federal Trade Commission. These can be obtained at no charge.

To obtain a disclosure of the nature and the scope of any investigative consumer report (reference check), please provide us a written request. To obtain a "Summary of Your Consumer Rights", simply let us know that you would like a copy.

AUTHORIZATION/CONSENT & RELEASE

I, the undersigned, certify that all the information provided as part of my application for employment is true and complete to the best of my knowledge. I acknowledge that any false or misleading information in my application materials or interview may result in denial of employment or termination, if hired and that any personal information requested, including date of birth, is requested solely for identification purposes.

I hereby authorize National Electrical Manufacturers Association ("Company") and/or its agent HRPLUS, to prepare consumer reports and/or investigative consumer reports (reference checks) about me for employment purposes, including without limitation, for the purpose of evaluating me for employment, promotion, reassignment and retention as an employee, at any time prior to or during my employment and without giving me any additional notice.

I FURTHER AUTHORIZE ALL PERSONS, EMPLOYERS, SUPERVISORS, COWORKERS, SCHOOLS, COMPANIES, CORPORATIONS, ORGANIZATIONS, CREDIT BUREAUS, COURTS AND ANY GOVERNMENTAL, LAW ENFORCEMENT, LICENSING AND RECORD-KEEPING AGENCIES, AND ANY OTHER SOURCE OF INFORMATION TO PROVIDE ALL INFORMATION REQUESTED WITH RESPECT TO MY BACKGROUND, INCLUDING ANY CRIMINAL RECORDS, TO COMPANY AND/OR ITS AGENT HRPLUS.

I hereby voluntarily and knowingly release and discharge Company, HRPLUS and any source of information from any and all claims, damages, losses, liabilities, costs and expenses arising from or relating to the retrieving, preparing and reporting of any information, including without limitation any inaccurate or incomplete information, to the fullest extent permitted by law.

I certify that I have read and understand this entire document, including the above DISCLOSURE, and I agree that a copy of this document is as valid as the original.

Applicant's Printed Name

Applicant's Signature

Date

Employment/Reference/Education Information

PLEASE PRINT NEATLY AND USE AN INK PEN. EXPECT EVERY PERSON TO BE CONTACTED.

YOUR NAME _____

POSITION APPLYING FOR _____

SIGNATURE _____

DATE _____

Previous Employment MAY WE CONTACT YOUR CURRENT EMPLOYER? YES NO If no, please include a professional reference who may be contacted to verify your current employment.

1.

CURRENT OR MOST RECENT EMPLOYER (OR COMPANY)	POSITION HELD	DEPARTMENT
STREET	EMPLOYED FROM (DATE TO DATE)	FINAL SALARY
CITY/STATE/ZIP	SUPERVISOR	PHONE WITH AREA CODE
PHONE WITH AREA CODE	REASON FOR LEAVING	ANOTHER SUPERVISOR OR COWORKER
		PHONE WITH AREA CODE

WORK
 HOME
 WORK
 HOME

2.

PREVIOUS EMPLOYER (OR COMPANY)	POSITION HELD	DEPARTMENT
STREET	EMPLOYED FROM (DATE TO DATE)	FINAL SALARY
CITY/STATE/ZIP	SUPERVISOR	PHONE WITH AREA CODE
PHONE WITH AREA CODE	REASON FOR LEAVING	ANOTHER SUPERVISOR OR COWORKER
		PHONE WITH AREA CODE

WORK
 HOME
 WORK
 HOME

3.

PREVIOUS EMPLOYER (OR COMPANY)	POSITION HELD	DEPARTMENT
STREET	EMPLOYED FROM (DATE TO DATE)	FINAL SALARY
CITY/STATE/ZIP	SUPERVISOR	PHONE WITH AREA CODE
PHONE WITH AREA CODE	REASON FOR LEAVING	ANOTHER SUPERVISOR OR COWORKER
		PHONE WITH AREA CODE

WORK
 HOME
 WORK
 HOME

Professional References People with whom you have worked are preferable. Please do not list relatives. Do not repeat people listed above.

1.

NAME / HOW YOU KNOW HIM/HER (EXAMPLE: JOHN DOE/COWORKER)	STREET/CITY/STATE/ZIP	PHONE(S) WITH AREA CODE (LIST AS MANY AS POSSIBLE)
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PAGER
 WORK
 HOME

2.

NAME / HOW YOU KNOW HIM/HER	STREET/CITY/STATE/ZIP	PHONE(S) WITH AREA CODE
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PAGER
 WORK
 HOME

3.

NAME / HOW YOU KNOW HIM/HER	STREET/CITY/STATE/ZIP	PHONE(S) WITH AREA CODE
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Education History Please indicate the highest level or most significant event in your educational history.

NAME OF INSTITUTION _____	CITY _____	STATE _____	ATTENDANCE DATES _____ / _____ TO _____ / _____	YES <input type="checkbox"/> NO <input type="checkbox"/> DID YOU GRADUATE?
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DEGREE _____	MAJOR _____	NAME USED DURING ATTENDANCE _____
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